

***RN Idaho* Author's Submission Guidelines**

RN Idaho (RNI), the official publication of ANA-Idaho is a peer-reviewed journal that is published quarterly. *RN Idaho* is distributed to every licensed Registered Nurse and Licensed Practical Nurse in the state, state legislators, employer executives, and Idaho schools of nursing regardless of membership to ANA Idaho. The total quarterly circulation is over 19,000.

Views expressed are solely those of the authors or persons quoted and do not necessarily reflect INA's views or those of the publisher, Arthur L. Davis Publishing Agency, Inc. The RNI Editorial Board oversees this publication and welcomes nursing and health-related news items, original articles, research abstracts and other pertinent contributions. We encourage short summaries and brief abstracts as well as lengthier reports and original works. An "article for reprint" may be considered if accompanied by written permission from the author or publisher. Authors are not required to be INA members.

General Writing Style Guidelines

- Use clear and concise language in an informal style. Avoid lengthy sentences.
- Give examples from your practice to illustrate your point.
- Use first person as if you were speaking to the reader; "as a busy nurse, you may often..."
- Use active voice. Passive: The patient should be reassured frequently. Active: Reassure the patient frequently.

Content Guidelines

We are seeking articles in three main categories:

1. Brief reports on implemented evidenced based practice or original research findings 700 words; APA format for references

Nurses who read *RN Idaho* are searching for articles that describe the implementation of evidenced based practice. Focus your article on the process of implementation of a new intervention or change in your practice. That may include how the problem was identified, successful strategies to gain support within the organization to implement the change, needed staff education or training, improvement of patient outcomes, next steps or lessons learned. Write your article in an understandable and engaging style. Provide references as needed. Due to space limitation, references may be included in print or provided to the reader upon request.

We also publish articles that provide nurses access to nursing research findings. Our readers are looking for authoritative research shared in a straight forward format. Translate the research findings into understandable implications for patient outcomes and/or nursing practice. Use a style that is understandable, engaging and tailored to direct care nurses and managers who are the majority of our readers.

2. Articles on general topics of interest in a variety of service settings 500 words; APA format for references

Each issue we feature articles on clinical or leadership/management successes. Our readers are always interested in how other nurses solve challenges in their service settings. This may include clinical successes, team building, implementing change, innovative approaches to problem solving, legal or ethical issues, or any other topic you think may be of interest to other nurses. The topic can be in any setting, including acute care, ambulatory care, home health, school nursing, hospice, occupational health or other. Use references as appropriate. A writing style that is engaging and informative appeals to our readership.

3. Art and literature: Joys of Nursing 300 words

Our readers enjoy submissions that demonstrate the joy of nursing through art and literature. That joy may be expressed in poetry, photography, painting, or a well-written glimpse into a moving moment in your practice. Be sure to protect the privacy of patients and families in your submission.

Format Guidelines

Manuscript Format

Articles should be submitted in APA style (6th edition) as a double-spaced WORD document using 12 point font. Acceptable file formats for documents are:

- WORD files in .doc format without embedded photos (please save “down” to .doc instead of .docx if .docx is your default file format)
- .jpg or .tiff for photographs

Submissions should include the article’s title and the author(s) name, credentials, organization/employer and contact information. Authors must address any potential conflict of interest, whether financial or other, and also identify any applicable commercial affiliation. Submissions should be emailed as attachments to INA at rnidaho@idahonurses.org.

Photographs

Photographs of high resolution (300 dpi preferred) may be submitted digitally as a separate file in .jpg or .tiff format. Submit a signed photo release form (available online at <http://idahonurses.org/Main-Menu-Category/NewsLinks/RN-Idaho-Newsletter/Photo-Release-Form.doc>) and supply a caption and photo credit for each photo. Photo release forms should be completed online and emailed to rnidaho@idahonurses.org or submitted by FAX or scanned and emailed in the same manner as manuscripts. Photographs should be emailed in the same manner as manuscripts. All photos become the property of INA.

Publication Selection and Rights

Articles will be selected for publication based upon the topic of interest, adherence to publication deadlines and guidelines, the quality of writing, and after peer review by members of the RNI Editorial Board. When there is space for one article and two of equal interests are under review, preference will be given to INA members. RNI reserves the right to edit articles to meet style and space limitations. One-time publication rights are reserved by RNI.

Advertising

Product, program, promotional or service announcements are usually considered advertisements. To place an advertisement, please contact our publisher, Arthur L. Davis Publishing Agency, Inc., at sales@ALDpub.com or by phone 800-626-4081.

For further questions about submission of content, please contact the INA at rnidaho@idahonurses.org or by phone 1-888-721-8904. The FAX number for signed photo release forms is 404-240-0998.