



Guidelines for Submissions to *RN Idaho*

RN Idaho (*RNI*), the official publication of the Idaho Nurses Association (INA), is a peer-reviewed journal that is published quarterly. Views expressed are solely those of the authors or persons quoted and do not necessarily reflect INA's views or those of the publisher, Arthur L. Davis Publishing Agency, Inc. The *RNI* Editorial Board oversees this publication and welcomes nursing and health-related news items, original articles, research abstracts and other pertinent contributions. We encourage short summaries and brief abstracts as well as lengthier reports and original works. An "article for reprint" may be considered if accompanied by written permission from the author or publisher. Authors are not required to be INA members.

Manuscript Format

Articles should be submitted in APA style (6th edition) as a double-spaced WORD document using 12 point font. Acceptable file formats for documents are:

- WORD files in .doc format without embedded photos (please save "down" to .doc instead of .docx if .docx is your default file format)
- .jpg or .tiff for photographs

Submissions should include the article's title and the author(s) name, credentials, organization/employer and contact information. Authors must address any potential conflict of interest, whether financial or other, and also identify any applicable commercial affiliation. Submissions should be emailed as attachments to INA at rnidaho@idahonurses.org.

Photographs

Photographs of high resolution (300 dpi preferred) may be submitted digitally *as a separate file* in .jpg or .tiff format. Submit a signed photo release form (available online at <http://idahonurses.org/displaycommon.cfm?an=1&subarticlenbr=21>) and supply a caption and photo credit for each photo. Photo release forms should be submitted by FAX or scanned and emailed in the same manner as manuscripts. Photographs should be emailed in the same manner as manuscripts. All photos become the property of INA.

Publication Selection and Rights

Articles will be selected for publication based upon the topic of interest, adherence to publication deadlines and guidelines, the quality of writing, and peer review by members of the *RNI* Editorial Board. When there is space for one article and two of equal interests are under review, preference will be given to INA members. *RNI* reserves the right to edit articles to meet style and space limitations. One-time publication rights are reserved by *RNI*.

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For further questions about submission of content, please contact the INA at rnidaho@idahonurses.org or by phone 1-888-721-8904. The FAX number for signed photo release forms is 404-240-0998.